Glue all sides firmly. Stapling & spot sealing is disallowed

## **NOTIFICATION & REQUEST FORM**



#### SUNTEC REAL ESTATE INVESTMENT TRUST

(Constituted under a Trust Deed dated 1 November 2004 (as amended) in the Republic of Singapore)

9 April 2020

Glue all sides firmly. Stapling & spot sealing is disallowed

Dear Unitholder

#### **Annual Report 2019**

Chong Kee Hiong

Signature(s): \_

We are pleased to inform you that we have published our Annual Report 2019 (the "Annual Report") which can be found on our corporate website at https://suntecreit.listedcompany.com/ar.html. To access the Annual Report, please click on "Download Full Annual Report" or "View Annual Report in Flipbook Format" under "Annual Report 2019".

We have adopted a paperless electronic format in line with our ongoing efforts to limit paper wastage, increase operational efficiency and reduce our carbon footprint. However, if you wish to receive a printed copy of the Annual Report, please kindly complete the Request Form below and return it to us.

Yours faithfully For and on behalf of ARA Trust Management (Suntec) Limited (Company registration no. 200410976R) as Manager of Suntec Real Estate Investment Trust

Chief Executive Officer
REQUEST FORM
To: ARA Trust Management (Suntec) Limited (Manager of Suntec Real Estate Investment Trust) 5 Temasek Boulevard, Suntec Tower Five, #12-01, Singapore 038985
Please tick the box below if you wish to receive a printed copy of the Annual Report. We regret to inform you that we would not be able to process an incomplete or incorrectly completed form.
I/ We wish to receive a printed copy of the Annual Report.
Name(s) of Unitholder(s):
1 6 8 1
CDP Securities Account Number:
CPFIS Account
Address:

Note: By completing, signing and returning the Request Form, a Unitholder acknowledges and consents to the collection, use and disclosure of the Unitholder's personal data by the Manager and/or its agents and/or service providers for the purpose of processing and administrating the request, and in order for the Manager and the Trustee and/or its agents and/or service providers to comply with any applicable laws, listing rules, regulations and/or guidelines.

Date: \_

Postage will be paid by addressee. For posting in Singapore only.

## BUSINESS REPLY SERVICE PERMIT NO. 09525

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HSBC INSTITUTIONAL TRUST SERVICES (SINGAPORE) LIMITED

C/O ARA TRUST MANAGEMENT (SUNTEC) LIMITED

MANAGER OF SUNTEC REAL ESTATE INVESTMENT TRUST

5 TEMASEK BOULEVARD #12-01

SUNTEC TOWER FIVE

SINGAPORE 038985

2<sup>nd</sup> fold here

1<sup>st</sup> fold here