

To: Boardroom Corporate & Advisory Services Pte Ltd  
1 Harbourfront Avenue #14-07 Keppel Bay Tower  
Singapore 098632

**FORM R1 (FOREIGN NON-INDIVIDUALS, FOREIGN FUNDS AND EXEMPT NON-CORPORATES)**  
**CLAIMING OF TAX REFUND FOR INCOME DISTRIBUTION FOR PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_**  
**DECLARATION FOR SINGAPORE TAX PURPOSES**

|  |                                |
|--|--------------------------------|
| Name of registered holder : _____                            | Securities Account No. : _____ |
| Address : _____  | Holding : _____ Units          |
| _____  |                                |
| _____  |                                |
| <b>Name of Counter : Suntec Real Estate Investment Trust</b> |                                |

**Please read the following important notes carefully before completion of this Form:**

This Form is for tax refund claims only and is applicable to foreign non-individual and exempt non-corporate investors who received distributions made by Suntec Real Estate Investment Trust ("Suntec-REIT") during the period from 18 February 2005 to 31 December 2025 in respect of Suntec-REIT units registered in their own names and where tax at the prevailing corporate tax rate, instead of the reduced rate of 10%, had been deducted from such distributions.

Distributions made by Suntec-REIT during the period from 18 February 2005 to 31 December 2025 out of its taxable income that is not taxed at the trustee level of Suntec-REIT to foreign non-individual investors/ foreign funds<sup>1</sup> are subject to tax at the reduced tax rate of 10%.

You are a foreign non-individual investor/ foreign fund if you are not a resident of Singapore<sup>2</sup> for income tax purposes and:

- (a) you do not have a permanent establishment<sup>3</sup> in Singapore (other than a fund manager in Singapore); or
- (b) you carry on any operation in Singapore through a permanent establishment<sup>3</sup> in Singapore, where the funds used by you to acquire the units in Suntec-REIT are not obtained from that operation.

You are an exempt non-corporate investor if you are:

- (a) a charity registered under the Charities Act (Cap. 37) or established by any written law; or
- (b) a town council; or
- (c) a statutory board; or
- (d) a co-operative society registered under the Co-operative Societies Act (Cap. 62); or
- (e) a trade union registered under the Trade Unions Act (Cap. 333); or
- (f) an international organisation that is exempt from tax on such distributions by reason of an order made under the International Organisations (Immunities and Privileges) Act (Cap. 145); or
- (g) a real estate investment trust exchange-traded fund ("REIT ETF") which has been accorded the tax transparency treatment.

If you are a foreign non-individual investor/ foreign fund and tax at the prevailing corporate tax rate had been deducted from the distributions made to you in respect of units held by you, you can claim a refund of the tax over-deducted from the Inland Revenue Authority of Singapore ("IRAS") through the Trustee and the Manager of Suntec-REIT.

Please note that this refund arrangement will only apply for income distributions made to foreign non-individual investors/ foreign funds during the period from 18 February 2005 to 31 December 2025.

To claim the tax refund from IRAS and to enable the Trustee and the Manager of Suntec-REIT to ascertain whether you are entitled to the reduced tax rate of 10%, you will need to make a declaration in this Form.

The Trustee and the Manager of Suntec-REIT will rely on the declaration made in this Form to determine if you are entitled to a refund. Please therefore ensure that this Form is completed in full and legibly and is returned to Boardroom Corporate & Advisory Services Pte Ltd. Failure to comply with any of these requirements will render this Form invalid and the Trustee and the Manager will not be able to determine if you are entitled to a tax refund.

If you are eligible for the reduced rate of 10%, the amount of tax over-deducted will be refunded to you only after the IRAS has refunded the amount to the Trustee.

Please make sure that the information given and the declaration made in this Form is true and correct. The making of a false or incorrect declaration constitutes an offence under the Income Tax Act and the Declarant shall be liable to the appropriate penalties imposed under the said Act.

**Please use a separate tax declaration form (Form R1) for each income distribution period.**

**Foreign non-individuals, foreign funds and any exempt non-corporates who hold their units through Depository Agents should contact their Depository Agent as any claim for refund of the tax over-deducted from distributions made in respect of units that were held by a Depository Agent will be processed through the Depository Agent.**

This Form is to be returned to Boardroom Corporate & Advisory Services Pte Ltd, 1 Harbourfront Avenue #14-07 Keppel Bay Tower Singapore 098632. The Trustee and the Manager of Suntec-REIT will collate all declarations received on a half yearly basis (by 5.00pm of 30 June and 31 December) and submit a claim for tax refund to the IRAS on a half yearly basis.

|  |                          |                          |
|--|--------------------------|--------------------------|
| <b>Declaration</b>   |                          |                          |
| I, _____, NRIC/Passport No. _____, the Director/Principal Officer of _____ ("the Entity") hereby declare that the Entity is the beneficial owner of the holdings relating to the distribution for the period from _____ to _____ and that: |                          |                          |
| <b>Tick ( / ) either the "Yes" or "No" box</b>   | Yes                      | No                       |
| <b>For foreign non-individual investor/ foreign fund:</b>  |                          |                          |
| (a) the Entity is not a resident of Singapore <sup>2</sup> for income tax purposes; and  | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) the Entity does not have a permanent establishment <sup>3</sup> in Singapore (other than a fund manager in Singapore).   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>If your reply to (b) is "No", please proceed with (c) -</b>   |                          |                          |
| (c) the funds used to acquire the holdings in Suntec-REIT are not obtained from any operation carried on in Singapore through a permanent establishment <sup>3</sup> in Singapore. (other than a fund manager in Singapore).               | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>For exempt non-corporate investor:</b>  |                          |                          |
| (d) the Entity is a charity / town council / institutions / authorities / persons / funds / co-operative society / trade union / statutory board / international organisation / REIT ETF.  | <input type="checkbox"/> | <input type="checkbox"/> |
| Please find attached the Subsidiary Income Tax Certificate / Annual Distribution Statement that was issued for the distribution in respect of which this claim for refund is made.   |                          |                          |
| Signature of Declarant : _____   | Date: _____              |                          |
| Contact No: _____  |                          |                          |

<sup>1</sup> A foreign fund refers to a non-resident fund that qualifies for tax exemption under 13D, 13U and 13V of the Singapore Income Tax Act.

<sup>2</sup> For the purpose of the distribution, a company is not a tax resident in Singapore if the management and control of its business is exercised outside Singapore during the respective calendar year in which the distribution was made and there is no intention to change the management and control of its business to Singapore.

<sup>3</sup> Under the Singapore Income Tax Act, permanent establishment means a fixed place where a business is wholly or partly carried on including a place of management, a branch, an office, a factory, a warehouse, a workshop, a farm or plantation, a mine, oil well, quarry or other place of extraction of natural resources, a building or work site or a construction, installation or assembly project. A unitholder shall be deemed to have a permanent establishment in Singapore if it:  
(i) carries on supervisory activities in connection with a building or work site or a construction, installation or assembly project; or  
(ii) has another person acting on the unitholder's behalf in Singapore who:  
(a) has and habitually exercises an authority to conclude contracts;  
(b) maintains stock of goods or merchandise for the purpose of delivery on its behalf; or  
(c) habitually secures orders wholly and almost wholly for the unitholder or for such other enterprises as are controlled by the unitholder.