



Trust Management (Suntec) Limited

Suntec Real Estate Investment Trust  
("Suntec REIT")



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## EXTRAORDINARY GENERAL MEETING TO BE HELD ON 4 DECEMBER 2020

1. **Background:** ARA Trust Management (Suntec) Limited, in its capacity as manager of Suntec REIT (the "**Manager**"), refers to:
  - (i) the announcement dated 8 October 2020 in relation to the proposed acquisition of 50% interest in two Grade A office buildings with ancillary retail in Victoria, West End, London, United Kingdom (the "**Acquisition**"); and
  - (ii) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 which was gazetted on 13 April 2020 (the "**Order**"), and the Joint Statement by Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation in relation to Guidance on the Conduct of General Meetings Amid Evolving COVID-19 Situation issued on 1 October 2020 which sets out the alternative arrangements in respect of, *inter alia*, general meetings of REITs and business trusts.
  
2. **Date, time and conduct of EGM:** The Manager wishes to inform that pursuant to the Order, the extraordinary general meeting of Suntec REIT (the "**EGM**") will be convened and held by way of electronic means on Friday, 4 December 2020 at 11.00 a.m. (Singapore time).
  
3. **Issuance of Circular, Notice of EGM and Proxy Form:** The Manager has today issued a circular to unitholders of Suntec REIT ("**Unitholders**") dated 12 November 2020 (the "**Circular**") which contains, among others, a notice of the extraordinary general meeting of Unitholders (the "**Notice of EGM**") for the purpose of seeking Unitholders' approvals in connection with the proposed Acquisition.

Printed copies of the Notice of EGM and Proxy Form will be sent to Unitholders' registered addresses, published on Suntec REIT's website at the URL <https://suntecreit.listedcompany.com/newsroom.html>, and will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of the Circular will **not** be sent to Unitholders. Unitholders may request for a printed copy of the Circular in the manner as set out on Suntec REIT's website at the URL <https://suntecreit.listedcompany.com/agm-egm.html>.

Unitholders are advised to read the Circular carefully in order to decide whether they should vote in favour of or against the resolution relating to the proposed Acquisition.

4. **No personal attendance at EGM:** A Unitholder will **not** be able to attend the EGM in person.
  
5. **Alternative arrangements for participation at the EGM:** Unitholders may participate at the EGM by:
  - (i) observing and/or listening to the EGM proceedings via live audio-visual webcast or live audio-only stream;
  - (ii) submitting questions in advance of the EGM; and
  - (iii) appointing the Chairman of the meeting as proxy to attend, speak and vote on their behalf at the EGM.

The Manager will endeavour to address all substantial and relevant questions in relation to the proposed Acquisition submitted in advance of the EGM prior to or during the EGM. The Manager will publish the responses to the substantial and relevant questions in relation to the proposed Acquisition on Suntec REIT's website and on SGXNET prior to the EGM. The Manager will publish the minutes of the EGM on Suntec REIT's website and on SGXNET.

Details of the steps for pre-registration, pre-submission of questions and voting at the EGM are set out in the Notice of EGM.

6. **Key Dates and Times:** The table below sets out the key dates/deadlines for Unitholders to note:

Key Dates	Actions
9.00 a.m. on 12 November 2020 (Thursday)	Unitholders may begin to pre-register at the URL <a href="https://suntecreit.listedcompany.com/egm2020/">https://suntecreit.listedcompany.com/egm2020/</a> for the live audio-visual webcast or live audio-only stream of the EGM proceedings.
11.00 a.m. on 24 November 2020 (Tuesday)	Deadline for CPF/SRS investors who wish to appoint the Chairman of the EGM as proxy to approach their respective CPF agent bank or SRS operator to submit their votes.
11.00 a.m. on 2 December 2020 (Wednesday)	Deadline to: <ul style="list-style-type: none"> <li>• pre-register at Suntec REIT's pre-registration website at the URL <a href="https://suntecreit.listedcompany.com/egm2020/">https://suntecreit.listedcompany.com/egm2020/</a> for the live audio-visual webcast or live audio-only stream of the EGM proceedings;</li> <li>• submit questions in advance; and</li> <li>• submit proxy forms.</li> </ul>

Key Dates	Actions
11.00 a.m. on 3 December 2020 (Thursday)	<p>Authenticated Unitholders who have pre-registered for the live audio-visual webcast or live audio-only stream of the EGM proceedings will receive an email which will contain the instructions as well as the link to access the live audio visual webcast and a toll-free telephone number to access the live audio-only stream of the EGM proceedings (the “<b>Confirmation Email</b>”).</p> <p>Authenticated Unitholders who do not receive the Confirmation Email by 11.00 am on 3 December 2020, but have registered by the 2 December 2020 deadline should contact the Unit Registrar, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at +65 6230 9768 or +65 6230 9580.</p>
Date and time of EGM 11.00 a.m. on 4 December 2020 (Friday)	<ul style="list-style-type: none"> <li>• Click on the link in the Confirmation Email and enter the user ID and password to access the live audio-visual webcast of the EGM proceedings; or</li> <li>• Call the toll-free telephone number in the Confirmation Email to access the live audio-only stream of the EGM proceedings.</li> </ul>

7. **Important Reminder:** Due to the constantly evolving COVID-19 situation in Singapore, the Manager may be required to change the arrangements for the EGM at short notice. Unitholders should check the Manager’s website at the URL <https://suntecreit.listedcompany.com/newsroom.html> for the latest updates on the status of the EGM.

By Order of the Board  
 ARA Trust Management (Suntec) Limited  
 (as manager of Suntec Real Estate Investment Trust)  
 (Company registration no. 200410976R)

Chong Kee Hiong  
 Director  
 12 November 2020

## **ABOUT SUNTEC REIT**

Listed on 9 December 2004, Suntec REIT holds properties in Suntec City, Singapore's largest integrated commercial development (including one of Singapore's largest shopping mall), a 66.3% interest in Suntec Singapore Convention & Exhibition Centre, a one-third interest in One Raffles Quay, a one-third interest in Marina Bay Financial Centre Towers 1 and 2 and the Marina Bay Link Mall and a 30.0% interest in 9 Penang Road. Suntec REIT holds a 100% interest in a commercial building located at 177 Pacific Highway, Sydney, a 50.0% interest in Southgate complex, Melbourne, a 50.0% interest in a commercial building to be developed located at Olderfleet 477 Collins Street, Melbourne and a 100% interest in a commercial building located at 55 Currie Street, Adelaide, Australia. Its aim is to invest in income-producing real estate which is primarily used for office and/or retail purposes. Suntec REIT is managed by an external manager, ARA Trust Management (Suntec) Limited. For more details, please visit [www.suntecreit.com](http://www.suntecreit.com).

## **ABOUT ARA TRUST MANAGEMENT (SUNTEC) LIMITED**

Suntec REIT is managed by ARA Trust Management (Suntec) Limited, a wholly-owned subsidiary of ARA Asset Management Limited ("ARA" or the "Group").

ARA is a leading APAC real assets fund manager with a global reach. With S\$110 billion<sup>1</sup> in gross assets under management as at 30 June 2020, ARA manages listed and unlisted real estate investment trusts (REITs), private real estate equity and credit funds, and infrastructure funds in 28 countries. As part of its investor-operator philosophy, ARA also operates a real estate management services division with local teams to manage its assets worldwide.

ARA's multi-platform, multi-product global fund management business is supported by dedicated local teams with in-depth knowledge and expertise and empowered by a forward-looking real estate technology strategy. Built on a foundation of strong corporate governance and business integrity, ARA counts some of the world's largest pension funds, sovereign wealth funds, financial institutions, endowments and family offices as its investors.

For more information, please visit [www.ara-group.com](http://www.ara-group.com).

## **IMPORTANT NOTICE**

This announcement is for information purposes only and does not constitute or form part of any offer or invitation to sell or issue, or any solicitation of any offer to subscribe for or acquire, Units in any jurisdiction in which such an offer or solicitation is unlawful.

The value of Units and the income derived from them may fall as well as rise. Units are not obligations of, deposits in, or guaranteed by, the Manager or any of its affiliates. An investment in Units is subject to investment risks, including the possible loss of the principal amount invested. Investors have no right to request the Manager to redeem their Units while the Units are listed. It is intended that Unitholders may only deal in their Units through trading on the SGX-ST. Listing of the Units on the SGX-ST does not guarantee a liquid market for the Units. The past performance of Suntec REIT is not necessarily indicative of the future performance of Suntec REIT.

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<sup>1</sup> Includes assets under management by ARA Asset Management Limited and the Group of companies ("ARA Group") and its Associates as at 30 June 2020

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